



We are looking for a passionate Project Manager Intern to design and develop life-changing software solutions with us.

### **KEY DETAILS**

- Internship (Part-time) Flexible working hours
- Profile: Web Developer (Intern)
- Location: Work from Home
- Qualification: Any
- Experience: Any

The environment is challenging and rewarding. We offer the opportunity to join our diverse and inclusive culture and be part of a great team working in a collaborative environment. We offer very flexible working arrangements, and our focus for our people is training and development, so this gives excellent opportunities to enhance your skills and advance your career.

#### REQUIREMENTS

• Excellent communication and interpersonal skills

• A Bachelor's degree from a recognized university in computer science or management information systems.

- At least 6 to 12 months of experience working in a similar role
- Excellent knowledge of OOP concepts.
- Good grasp of SDLC and Agile development process.
- Good knowledge of GitHub.

### RESPONSIBILITIES

- Lead a fast-paced agile development team with weekly sprint deliverables
- Assist in the definition of project scope and objectives, involving all relevant stakeholders
- Requirement analysis for features, enhancements & change requests
- Develop a detailed project plan to monitor and track progress
- Lead daily project stand-up.
- Ensure that project delivery is tracking on time and mitigate blockers with the team
- Manage changes to the project scope, project schedule and project costs using appropriate verification techniques

• Efficiently manage production incidents with timely resolutions & time status updates to all key stakeholders

- Maintain daily project burn analysis
- Ensure resource availability and allocation
- Keep all stakeholders informed with regards to project status, risks, and issues
- Work with the project team to identify risks, and plan for risk response and mitigation.
- Proactively monitor project risks resolutions.
- Escalate issues to relevant stakeholders as needed
- Resolve conflicts, including scope, schedule, resource, quality, and communication
- Provide project metrics and other reports/updates in a timely manner
- Train, coach, and evangelize teams on the Agile mindset, frameworks, and practices

• Advocate continuous improvement of Agile best practices while fostering a high-performing, collaborative culture in a cross-functional team

- Coordinate with multiple dependent teams in different locations/time zones as required
- Comply with project plans and delivery deadlines

# You will receive

- Actively participating in communication with stakeholders
- Good Service Letter and Letter of recommendation (Performance Based)
- Remote-first, flat organization that promotes learning and growth.
- Starts Immediately
- Flexible Working hours
- Good Experience in the Project Management

# WHO WILL EXCEL

We're looking for candidates who thrive in a fast-paced, dynamic start-up environment. We're searching for problem solvers, people who operate with a bias for action and have a deep understanding of the importance of resourcefulness and over-reliance.

Is this you?

• Email your CV & portfolio to " careers@elzian.com "